

SHI Board Communiqué – October 2022

The SHI Board met on 11th of October 2022 and discussed the following matters:

Board Chair – topics for discussion

- The Chair welcomed new CEO David Malone and thanked Martina Otten for acting as CEO prior to David's commencement.
- The Chair also congratulated Prof Johannes Kern on his recent appointment as Professor of Dermatology at Monash University.
- Board members were interested to receive an update on the Chair's recent communications with SHI members. It was noted that the upcoming AGM would provide all members with an opportunity to provide further feedback to the Board and have any questions addressed.
- The Board noted the successful President's Lunch held on Friday 7 October, with 18 attendees.

Mohs surgery fellowship – presentation from Dr. Tim Rutherford:

- The Board received a presentation from Dr Tim Rutherford on the proposal and case for a Mohs surgery Fellowship
- The Board was supportive of the proposal, noting there has not been the opportunity for Fellows to train in Mohs in Victoria previously with implications for succession planning and retention of this expertise
- The Board noted the strong interest from potential Fellows, the referral pathway to Mohs, and the financial forecast and business case for the new Fellowship.

SHI Partnership prospectus:

- The Board commended the high quality of the SHI Partnership Prospectus and noted the breadth of education and other sponsorship opportunities available to SHI's partners.
- The Board was informed that the 2023 annual program of partnership opportunities was already fully subscribed.

Risk management update:

- As part of the organisation's Risk Management Framework, the Board considered a Risk Appetite Statement intended to describe the type and level of risks the Board was willing to pursue (or avoid) to achieve SHI's strategic objectives.
- The Board discussed the statement and supported a high appetite for the development of innovative business ideas, initiatives, and proposals, in the pursuit of SHI's strategic objectives.

Operational updates:

- Recent key staff appointments
- Further work on policies and procedures in development
- Surgery numbers and cancellation rates
- Upcoming onsite assessment for accreditation of the Day Procedure Centre
- Contractual arrangements for clinical trials
- Newly introduced Skin Checks by Dermatologists service. It was noted that some recently retired dermatologists might be interested in assisting with the skin check clinics, subject to CPD and registration requirements.

Sub-committee reports – Finance, Audit and Risk Management committee:

- The Board accepted the Financial Statements for the year ended 30 June 2022 and discussed the operating result and impact of the building revaluation on the comprehensive profit. Board members discussed their concerns with the underlying operating deficit and asked the CEO to prioritise his review of operations with a focus on financial performance.
- The Board noted that negotiations were underway to renew the mortgage on the Drummond Street property.

Sub-committee reports – Governance committee:

- The Board discussed arrangements for the upcoming Annual General Meeting on 16 November.
- The Board considered the Special Resolutions to be put to the membership at the AGM, noting the proposed new Board configuration, the relative number of Member directors compared to Non-member directors, and the importance of leadership continuity.

Approved by A/Prof Rosemary Nixon AM, Chair of the SHI Board